

Policy Document



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Ainslie Village - Common Facilities Policy

Location	Ainslie Village, ACT
Policy Type	Social Housing Policy
Version	4.0
Issue Date	August 2019
National Regulatory Code	Performance Outcome 1- Tenant and Housing Services

1. OBJECTIVE

- 1.1. This policy provides guidelines regarding resident's and guests, responsibilities when using Common Facilities at Ainslie Village. Common facilities refer to laundries (attached to K, T, and F Houses) and the facilities building (pool room and toilets).

2. BACKGROUND AND SCOPE

- 2.1. Ainslie Village is a caring, non-violent and tolerant community that employs principles to maintain harmony among residents and with those who support them.
- 2.2. Argyle's Ainslie Village program promotes and respects the human rights and fundamental freedoms of all persons with a disability and provides a service to tenants in line with the principles of the NSW Disability Inclusion Act 2014, Disability ACT and the United Nations Convention on the Rights of Persons with Disabilities (CRPD).
- 2.3. Argyle's Ainslie Village program is compliant with the ACT Human Rights Act.
- 2.4. Argyle's Ainslie Village program supports and encourages a person-centered and culturally sensitive approach to service delivery.
- 2.5. Argyle's Ainslie Village program promotes and respects the rights and freedoms of Aboriginal and Torres Strait Islander peoples.

3. DEFINITIONS

- 3.1. Refer Argyle Policy: Policy Definitions

4. POLICY DETAIL

- 4.1. The facilities are available for the use by residents and their invited guest. The facilities are opened and closed each day by a resident.
- 4.2. The hours of operation are 7am to 10pm 7 days per week.

Facilities Building (pool room and toilets):

- Must be left clean after use
- Residents must be responsible for their guest at all times
- Ainslie Village Rules apply at all times of use
- Damage needs to be reported to management immediately
- Pool / snooker balls, cues and other accessories available for use are to be signed out at reception. The resident signing these items out are responsible for their return in the same condition. Failure to do so may result in restrictions on their use.
- Unhygienic body fluids including urine, faeces and drug paraphernalia must be reported to management immediately to ensure it is safely removed and cleaned.

Resident laundries (K, T, E and F Houses)

All 4 bedroom houses have their own laundries and must follow these procedures also.

- Must be left clean after use
- Clothes are not to be left in machines for extended periods of time
- Residents need to use own washing powder / liquids as this is not supplied by management.
- Faulty machines need to be reported to management immediately for their repair
- Ainslie Village Rules apply at all times of use

BBQ Area:

- Must be left clean after use
- No alcohol is to be consumed in this area
- Ainslie Village rules apply at all times of use

5. RELATED POLICIES AND DOCUMENTS

- 5.1. Delegation of Authority Schedule
- 5.2. Ainslie Village Rules
- 5.3. Property-specific Complaints Policies, Procedures and Tools.
- 5.4. National Community Housing Standards Reference - 1. Tenancy management

Version Control

Version No	Review Date	Author	Position	Next Review Date
1.0	01/05/2014	J. Irwin	Acting CEO	30/04/2015
2.0	08/05/2015	T. Stiller	Operations Manager ACT	07/05/2016
2.1	01/05/2016	M. Ward	GM Operations	01/05/2017
3.0	07/02/2018	J. Irwin	Regional Manager West	07/02/2019
4.0	30/08/2019	C.Tizzoni	Team Leader ACT	30/07/2022