

Guests at Ainslie Village Policy

Location	Ainslie Village, ACT
Policy Type	Social Housing Policy
Version	4.1
Issue Date	November 2021
National Regulatory Code	Performance Outcome 1- Tenant and housing services

1. OBJECTIVE

1.1 This policy provides residents with a list of rules and responsibilities regarding guests at Ainslie Village.

2. BACKGROUND AND SCOPE

- 2.1. Ainslie Village is a caring, non-violent and tolerant community that employs principles to maintain harmony among residents and with those who support them.
- 2.2. Argyle's Ainslie Village program promotes and respects the human rights and fundamental freedoms of all persons with a disability and provides a service to tenants in line with the principles of the NSW Disability Inclusion Act 2014, Disability ACT and the United Nations Convention on the Rights of Persons with Disabilities (CRPD).
- 2.3. Argyle Housing's Ainslie Village program is compliant with the ACT Human Rights Act.
- 2.4. Argyle Housing's Ainslie Village program supports and encourages a person-centered and culturally sensitive approach to service delivery.
- 2.5. Argyle Housing's Ainslie Village program promotes and respects the rights and freedoms of Aboriginal and Torres Strait Islander peoples.

3. DEFINITIONS

3.1 Refer Argyle Housing Policy: Policy Definitions.

4. POLICY DETAIL

4.1. Residents are permitted to have one guest stay for a maximum of three nights.

4.2. Guests must:

- not be subject to a site-ban or eviction in the past 12 months;
- not have an outstanding debt with Ainslie Village or Argyle;
- be 18 years or older (if staying after 5pm);
- not sleep in the communal areas or the grounds of Ainslie Village.



- 4.3. Guests are the responsibility of residents. Staff will not grant a guest access to a room if the resident is not present or the resident provides verbal and written consent to access.
- 4.4. Residents must also:
 - ask their guest if they have been subject to a site-ban or eviction in the past 12 months
 - ensure guests obey the rules of the Occupancy Agreement that apply to them when they are staying in the village
 - ensure their guests follow the Ainslie Village rules when they are staying in the village
 - ensure guests follow the relevant House rules
- 4.5. Residents are responsible for the behaviour of their guest, when they are in their room, the grounds and the common area of the house.
- 4.6. Guests who stay three nights must not move to another house or resident's room after the three nights are over. This information is to be provided to the guest by the resident. Guests who stay three nights must not stay at the village for the next 30 days unless the resident negotiates with the Team Leader ACT. This information is to be provided to the guest by the resident. Exceptions to this three-day period may be negotiated with the Argyle Housing in writing.
- 4.7. Residents not complying with the policy requirements regarding guests may be subject to a Breach notice with further incidents resulting in a Notice of Termination.

5. RELATED POLICIES AND DOCUMENTS

- 5.1. Ainslie Village Procedure
- 5.2. Ainslie Village Rules Sections 7 and 8
- 5.3. Policy Definitions Policy
- 5.4. Property-specific Complaints Policies, Procedures and Tools.
- 5.5. National Community Housing Standards Reference - 1.2 Establishing and maintaining tenancies.

Version Control

Version No.	Review Date	Author	Position	Next Review Date
1.0	01/05/2014	J. Irwin		30/04/2015
2.0	08/05/2015	T. Stiller	Operations Manager ACT	07/05/2016
2.1	01/05/2016	M. Ward	GM Operations	01/07/2017
3.0	10/01/2018	J. Irwin	Regional Manager West	10/01/2019
4.0	30/08/2019	C. Tizzoni	Team Leader ACT	30/07/2022
4.1	12/11/2021	C. Tizzoni	Operations Manager	12/11/2022

